

11/22/11

Highlighted Opportunities

**DELAWARE TECHNICAL & COMMUNITY COLLEGE
ANNOUNCEMENT OF STAFF VACANCY**

LOCATION: Stanton Campus

POSITION TITLE: Public Safety Constable

PAY GRADE: B13; \$37,386/yr.

CLOSING DATE AND TIME: A completed Delaware Tech employment application form must be received by Monday, November 28, 2011 at 4:30 PM EST.

SUMMARY STATEMENT:

The incumbent in this position is responsible for maintaining a safe and secure campus environment and may be called upon to deploy varying levels of intervention to ensure the safety of the campus community.

MINIMUM QUALIFICATIONS:

Associate's degree in a relevant field or other equivalent combination of education and experience.

Two (2) years of prior law enforcement experience (State of Delaware is preferred).

Must be available to work rotating shifts.

Must possess and maintain a valid motor vehicle operator's license as issued by the Division of Motor Vehicles.

Must possess or be eligible to obtain and maintain State of Delaware Constable certification by the month of June following the date of hire.

Must obtain and maintain certification in CPR/First Aid/AED within six (6) months of hire.

REQUEST APPLICATION AND A JOB DESCRIPTION FROM:

Office: Human Resources Dept.

Location: Stanton Campus
400 Stanton - Christiana Road
Newark, DE 19713

Phone: (302) 454-3916

Email: s-jobs at dtcc.edu

Web Page: <http://www.dtcc.edu/hr/>

Employment Application: [Click Here To Download](#)

DELAWARE TECHNICAL & COMMUNITY COLLEGE ANNOUNCEMENT OF STAFF VACANCY

LOCATION: Wilmington Campus

POSITION TITLE: CIS/CNE/Computer Science/Information Security Instructor

PAY GRADE: A00; Salary to be determined by relevant education and experience

CLOSING DATE AND TIME: A completed Delaware Tech employment application form must be received by Tuesday, November 29, 2011 at 4:30 PM EST.

SUMMARY STATEMENT:

The incumbent is responsible for developing and implementing curricula, instructing assigned courses consistent with syllabi, advising and evaluating students.

MINIMUM QUALIFICATIONS:

Bachelor's degree in a relevant field.

Four (4) years of relevant experience.

CCNA Certification and CISCO and/or SANS security certification is preferred.

Ability to relate to and communicate effectively with a diverse population in a multicultural environment.

REQUEST APPLICATION AND A JOB DESCRIPTION FROM:

Office: Human Resources Dept.

Location: Wilmington Campus
333 Shipley Street
Wilmington, DE 19801

Phone: (302) 573-5469

Email: w-jobs at dtcc.edu

Web Page: <http://www.dtcc.edu/hr/>

Job Description: [Click Here To Download](#)

Employment Application: [Click Here To Download](#)

Maintenance Worker III	Department of Public Works Division of Facilities Management	Thursday, November 17, 2011 @ 5:00 p.m.	Friday, December 2, 2011 @ 5:00 p.m.	\$14.59 Hr - \$18.87 Hr
--	---	---	--------------------------------------	----------------------------

KENT COUNTY POSITION DESCRIPTION

Kent County Levy Court

555 Bay Road, Dover, DE 19901

Department of Public Works

MAINTENANCE WORKER III

GENERAL STATEMENT OF DUTIES: Performs skilled maintenance and operational tasks of a technical nature at County owned or controlled buildings and property; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: The employee in this single position primarily performs skilled maintenance and landscaping work, but has specialized training in building mechanical and security systems. The work requires special skills in a trade such as electrical, carpentry, and plumbing and would require minimal supervision. Some custodial and/or security tasks may be required.

ADA REQUIREMENTS: This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects; work requires climbing, stooping, kneeling, crouching, crawling, reaching, walking, pushing, pulling, lifting, and grasping; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; visual acuity is required for depth perception, color perception, peripheral vision, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arms length, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, hazards, and atmospheric conditions. The worker may be exposed to blood borne pathogens and may be required to wear specialized personal protective equipment.

EXAMPLE OF WORK: (Illustrative Only)

Troubleshoot and perform minor repairs to mechanical and electrical equipment;
Perform carpentry and plumbing tasks as required;
Install and maintain equipment and lights;
Maintenance of grounds and landscaping of County properties;
Paint the interior and exterior of buildings and equipment;
Train and supervise work of other staff, as directed;
Open and close County buildings as directed;
Repair and clean sidewalks and other outdoor surfaces;
Pick up and/or deliver goods and equipment as required, using a County vehicle;
Move furniture and equipment as required;
Remove ice and snow from sidewalks and other areas;
Inspect work site for unsafe conditions and report same immediately to supervisor;
Perform custodial or security work as required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES: Good knowledge of building mechanical systems including computerized HVAC and security systems; extensive knowledge of and skill in the methods and practices of carpentry, plumbing, lawn and grounds care, electrical work, painting, and other trade areas; ability to work with minimal supervision; ability to perform work in a safe and orderly fashion; ability to do manual labor; ability to establish and maintain working relationship with County staff, subordinates, supervisors, and the public; regular and timely attendance; and performance of duties in a safe manner.

ACCEPTABLE EXPERIENCE AND TRAINING: Completion of standard high school course work or G.E.D., with five to ten years of experience in the maintenance of buildings and associated mechanical systems on the skilled trades level and some custodial experience; or any equivalent combination of experience and training which provides the required knowledge, skills, and abilities.

ADDITIONAL REQUIREMENTS: May be required to pass written examination administered by Kent County Personnel office. Possession and retention of a valid motor vehicle operator's license issued by the State of Delaware. All motor vehicle violations must be reported to supervisor immediately and a good driving record is required to retain position. Must pass testing for substance abuse and criminal background investigation. May be required to pass testing of physical strength and agility to qualify for and retain position. Direct deposit of pay required.

For more information, and to apply, go to

<http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>

Don't forget to check these important sites for opportunities:

The People's Place <http://www.peoplesplace2.com/employment.html>

Delaware Employment Link for all jobs posted for the State of Delaware: <http://delawarestatejobs.com/>

Link for Jobs at Non-Merit State Agencies <http://www.delawarestatejobs.com/pages/additionaljobs.asp>

Delaware Job Link for jobs listed by Delaware Companies: <https://joblink.delaware.gov/>

County Jobs in Delaware:

- Kent County - <http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>
- Sussex County – <http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings>
- New Castle County – <http://www2.nccde.org/HR/Employment/default.aspx>

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the **final filing date.**

Job title: Mediation/Arbitration Officer

Opening date: 11/16/2011

Final filing date: Nov 22 2011 11:5

Recruitment number: 111511-MAFZ07-20800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MAFZ07&R3=20800>

Job title: Court Security Officer II

Opening date: 11/16/2011

Final filing date: Nov 22 2011 11:5

Recruitment number: 111411-MBDE02-21500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111411&R2=MBDE02&R3=21500>

Job title: Judicial Case Processor I

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111611-MAFC01-20800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111611&R2=MAFC01&R3=20800>

Job title: Administrative Specialist III

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111611-MAAA03-380400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111611&R2=MAAA03&R3=380400>

Job title: Judicial Case Processor I

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111511-MAFC01-20800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MAFC01&R3=20800>

Job title: Fiscal Administrative Officer

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111511-MABB04-600900

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MABB04&R3=600900>

Job title: Administrative Specialist III

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111511-MAAA03-200900

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MAAA03&R3=200900>

Job title: Administrative Specialist II

Opening date: 11/17/2011

Final filing date: Nov 23 2011 11:5

Recruitment number: 111011-MAAA02-650100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111011&R2=MAAA02&R3=650100>

Job title: Dentist

Opening date: 5/28/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 052411-MDEA01-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=052411&R2=MDEA01&R3=350500>

Job title: Labor Law Enforcement Officer I

Opening date: 11/18/2011

Final filing date: Nov 24 2011 11:5

Recruitment number: 111711-MDDF01-600700

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MDDF01&R3=600700>

Job title: Administrative Accountant

Opening date: 11/18/2011
Final filing date: Nov 24 2011 11:5
Recruitment number: 111711-MABB03-100200
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MABB03&R3=100200>

Job title: Administrative Specialist III
Opening date: 11/18/2011
Final filing date: Nov 24 2011 11:5
Recruitment number: 111711-MAAA03-550400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MAAA03&R3=550400>

Job title: Administrative Specialist II
Opening date: 11/18/2011
Final filing date: Nov 24 2011 11:5
Recruitment number: 111711-MAAA02-400100
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MAAA02&R3=400100>

Job title: Food Service Worker
Opening date: 11/18/2011
Final filing date: Nov 24 2011 11:5
Recruitment number: 111611-MCBD01-350600
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111611&R2=MCBD01&R3=350600>

Job title: Assistant Director Transportation Engineering
Opening date: 11/18/2011
Final filing date: Nov 24 2011 11:5
Recruitment number: 111711-MFBC09-550800
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MFBC09&R3=550800>

Job title: State Accountant II
Opening date: 11/19/2011
Final filing date: Nov 25 2011 11:5
Recruitment number: 111811-MABC02-250500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111811&R2=MABC02&R3=250500>

Job title: Accounting Specialist
Opening date: 11/19/2011
Final filing date: Nov 25 2011 11:5
Recruitment number: 111811-MABA02-380100
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111811&R2=MABA02&R3=380100>

Job title: Judicial Case Processor I
Opening date: 11/19/2011
Final filing date: Nov 25 2011 11:5
Recruitment number: 111711-MAFC01-21300
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MAFC01&R3=21300>

Job title: State Accountant III
Opening date: 11/19/2011
Final filing date: Nov 25 2011 11:5

Recruitment number: 111711-MABC03-250500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MABC03&R3=250500>

Job title: State Accountant II

Opening date: 11/19/2011

Final filing date: Nov 25 2011 11:5

Recruitment number: 111711-MABC02-250500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MABC02&R3=250500>

Job title: Accounting Specialist

Opening date: 11/21/2011

Final filing date: Nov 27 2011 11:5

Recruitment number: 111711-MABA02-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MABA02&R3=351400>

Job title: Behavior Analyst

Opening date: 11/22/2011

Final filing date: Nov 28 2011 11:5

Recruitment number: 111711-MDDH01-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MDDH01&R3=351100>

Job title: Human Resources Specialist III

Opening date: 11/18/2011

Final filing date: Nov 29 2011 11:5

Recruitment number: 111711-MACB03-350100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MACB03&R3=350100>

Job title: Psychology Manager

Opening date: 11/11/2011

Final filing date: Dec 1 2011 11:5

Recruitment number: 111011-MDIA03-370400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111011&R2=MDIA03&R3=370400>

Job title: Environmental Program Administrator

Opening date: 11/18/2011

Final filing date: Dec 1 2011 11:5

Recruitment number: 111711-MGCD03-400100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MGCD03&R3=400100>

Job title: Analytical Chemist II

Opening date: 11/19/2011

Final filing date: Dec 2 2011 11:5

Recruitment number: 111711-MGBA02-400400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MGBA02&R3=400400>

Job title: Accounting Specialist

Opening date: 11/22/2011

Final filing date: Dec 5 2011 11:5

Recruitment number: 111811-MABA02-600600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111811&R2=MABA02&R3=600600>

Job title: Registered Nurse III

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Registered Nurse II

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5

Recruitment number: 062311-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Certified Nursing Assistant

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062211-MDCD02-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100>

Job title: Nutritionist III

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5

Recruitment number: 062411-MDFA03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500>

Job title: Registered Nurse II

Opening date: 7/8/2011

Final filing date: Jan 4 2012 11:5

Recruitment number: 070611-MDGB02-380200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200>

Job title: Advanced Practice Nurse

Opening date: 8/8/2011

Final filing date: Jan 8 2012 11:5

Recruitment number: 080111-MDGB05-200900

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080111&R2=MDGB05&R3=200900>

Job title: Registered Nurse III

Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5

Recruitment number: 062911-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse II

Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5

Recruitment number: 062911-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse III

Opening date: 7/27/2011

Final filing date: Jan 23 2012 11:5

Recruitment number: 072011-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072011&R2=MDGB03&R3=350500>

Job title: Chief Physician

Opening date: 8/9/2011

Final filing date: Feb 5 2012 11:5

Recruitment number: 080411-MDEB02-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080411&R2=MDEB02&R3=351100>

Job title: Nursing Home Administrator

Opening date: 8/10/2011

Final filing date: Feb 6 2012 11:5

Recruitment number: 080311-MDBZ12-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MDBZ12&R3=351400>

Job title: Epidemiologist II

Opening date: 8/17/2011

Final filing date: Feb 13 2012 11:5

Recruitment number: 081211-MDAB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081211&R2=MDAB02&R3=350500>

Job title: Registered Nurse I-III

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Nursing Supervisor

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB04-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB04&R3=351400>

Job title: Registered Nurse III

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Compliance Nurse
Opening date: 8/24/2011
Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900>

Job title: Compliance Nurse
Opening date: 8/24/2011
Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900>

Job title: Certified Nursing Assistant
Opening date: 8/24/2011
Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDCD02-351400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDCD02&R3=351400>

Job title: Family Service Specialist
Opening date: 9/2/2011
Final filing date: Feb 28 2012 11:5
Recruitment number: 083111-MDDQ01-370600
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDDQ01&R3=370600>

Job title: Registered Nurse III
Opening date: 9/30/2011
Final filing date: Mar 27 2012 11:5
Recruitment number: 092811-MDGB03-350500
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB03&R3=350500>

Job title: Nursing Supervisor
Opening date: 9/30/2011
Final filing date: Mar 27 2012 11:5
Recruitment number: 092811-MDGB04-350600
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB04&R3=350600>

Job title: Assistant Nursing Director
Opening date: 10/1/2011
Final filing date: Mar 28 2012 11:5
Recruitment number: 092811-MDGB06-351400
Web link:
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB06&R3=351400>

Job title: Nursing Supervisor
Opening date: 10/12/2011
Final filing date: Apr 8 2012 11:5
Recruitment number: 093011-MDGB04-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=093011&R2=MDGB04&R3=351400>

Job title: Psychiatrist III

Opening date: 10/15/2011

Final filing date: Apr 11 2012 11:5

Recruitment number: 101111-MDEC03-350600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101111&R2=MDEC03&R3=350600>

Job title: Registered Nurse III

Opening date: 10/20/2011

Final filing date: Apr 16 2012 11:5

Recruitment number: 101811-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101811&R2=MDGB03&R3=350500>

Job title: Nursing Supervisor

Opening date: 11/17/2011

Final filing date: May 15 2012 11:5

Recruitment number: 111011-MDGB04-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111011&R2=MDGB04&R3=350500>

Job title: Registered Nurse III

Opening date: 11/18/2011

Final filing date: May 16 2012 11:5

Recruitment number: 111511-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MDGB03&R3=350500>

See Below for Opportunities Recently Posted in the Cape Gazette

[Account Executive](#) - Delaware Today

[Adult Culinary Arts Training](#) - First Sate Community Action Agency

[Adult Education Nurse's Aide Coordinator](#) - Sussex Technical School District

[Baker, Front/Back of House](#) - Cake Bar

[Billing Position](#) - Georgetown

[Bone Densitometry Tech](#) - Rheumatology Consultants

[Case Picker, Distribution Loader](#) - Perdue

[Collections Clerk](#) - The Knowland Group

[Counter/Assistant Part Time](#) - Iron Source, LLC

[Crisis Counselors](#) - Delaware Guidance Services

[Dental Assistant](#) - Dagsboro Practice

[Designer \(Graphic / U.I.\)](#) - The Knowland Group

[Echocardiography Technician](#) - Cardiology Practice

[Field Data Collector](#) - Mueller Service

[Hair Stylist, Colorist, Nails](#) - Salon Milton

[Hot Tub Spa Service Technician](#) - Aqua Leisure Plus

[Job Opportunities](#) - Beebe Medical Center

[Medical Assistant or CNA](#) - Mid-Atlantic Family Practice

[Medical Assistant, Receptionist](#) - Rheumatology Consultants

[Outreach Coordinator](#) - Meals on Wheels

[Plumber, Electrician](#) - Property Management

[Real Estate Assistant](#) - Mathena

[Real Estate Coordinator](#) - Wilson, Halbrook & Bayard, P.A.

[Real Estate Sales](#) - Coldwell Banker

[Registered Nurses](#) - Harbor Healthcare and Rehabilitation

[RN](#) - Cadia Rehabilitation-Renaissance

[RN Institute Manager](#) - Bayhealth

[Service Techs, Installers](#) - After Hours Heating & Air

[Shift Leaders](#) - Dunkin' Donuts in Millsboro, Long Neck

[Shift Leaders](#) - Dunkin' Donuts in Rehoboth

[Staff RNs](#) - Delaware Hospice

Please See Below for Jobs Recently Posted in the Dover Post

FORKLIFT MECHANIC, F/T Position in Georgetown, DE. Minimum of 3 yrs forklift repair experience req. Benefits: 401k, health insurance, vacation, boots, uniforms. Fax resumes to 419-420-7336 or email: dsteinman@thenmsgroup.com

Driver STABLE CAREER, NO EXPERIENCE NEEDED! Sign On Bonuses Available! Top Industry pay & quality training, 100% Paid CDL Training 800-326-2778 www.JoinCRST.com

Fitness Trainer, Who is career oriented. Able to instruct in a multi person atmosphere. Flexible availability with occasional weekends. To apply call (302)697-1871

Store Manager/Assistant Manager, Retail shoes and clothing store. One year management experience, enthusiastic, friendly, and energetic with genuine desire to provide outstanding service and make sales. Great salary, benefits. www.barefeetshoes.com Interested applicants contact fax (215) 576-7335 or email olgarefeet@aol.com

Drivers CDLA Need Extra Cash for the Holidays? EXPERIENCE PAYS! Up to \$3,000 Bonus Sign-On Bonus! Get the money & respect you deserve! 6 mos. OTR exp. & CDL Req'd. CALL TODAY! 888-463-3962 www.usatruck.jobs

Experienced Property Manager Well established Developer in the Dover area is in search of an experienced Property Manager to oversee one several multifamily residential communities within the Dover, Magnolia area.

The Property Manager will be responsible for and oversee all leasing, marketing, customer service, resident retention, bookkeeping and administrative responsibilities as required daily, as well as complete oversight of the maintenance staff and physical needs of the property. We are looking for a seasoned, take charge individual with a strong, hands-on, positive attitude to step into the role as Property Manager and take the reins of these communities. Some responsibilities include but are not limited to: Develop, plan and implement the budget to control the overall financial performance of the property. Handle recordkeeping and reporting responsibilities inclusive of financial reporting to the corporate office as required. Ensure timely rent collections, rent postings, bank deposits. Ensure the timely handling of late notices, legal filings and evictions on delinquent rents as required. Maintain a minimum collection rate of 95%. Monitor effective cost control procedures to insure budget compliance. Oversee the maintenance department, timely turnover of units, customer service and resident relations. High level of computer proficiency and experience with automated management / bookkeeping software is required, including strong basic knowledge of all Microsoft Office Products. Must have valid driver's license and insurance. Must be able to complete and pass strict background checks and drug screening. To apply email: bbcproperties@comcast.net

FORKLIFT MECHANIC, F/T Position in Georgetown, DE. Minimum of 3 yrs forklift repair experience req. Benefits: 401k, health insurance, vacation, boots, uniforms. Fax resumes to 419-420-7336 or email: dsteinman@thenmsgroup.com

ADMINISTRATIVE ASSISTANT I Delaware State Housing Authority has an opening for an Administrative Assistant at our Housing Management site, 26 The Green, Dover, DE. This position is critical for providing coverage at a very busy front desk, assisting walk in clients, routing phone calls, answering questions and providing basic program information to visitors. The majority of correspondence is time sensitive. **MINIMUM QUALIFICATIONS:** Applicants must have education, training and/or experience demonstrating competence in each of the following areas: 1. Experience in office operations which includes operating office machines, handling incoming and outgoing mail, postal and shipping services, answering phones, directing calls and taking messages; file maintenance; maintaining and updating supplies. 2. Experience in data collection that includes collecting, compiling and maintaining data from multiple sources such as files, records, databases, customers, staff or others. 3. Experience in using standard computer software programs for word processing, spreadsheets, or databases. Microsoft Office Suite software program experience preferred. 4. Knowledge of creating reports which includes combining and presenting data from multiple sources in an organized format. 5. Demonstrate strong interpersonal skills. Salary Range: \$24,910-\$31,138 FULL TIME DSHA non-State employment applications may be obtained via www.destatehousing.com (select About Us, then Employment) or, at 18 The Green, Dover, DE 19901. Fax applications to: 302-739-2086 or e-mail to: hr@destatehousing.com, or mail to above address by 11/25/2011 Equal Opportunity Employer

Child Care, F/T teacher needed. Relaxed working atmosphere. Good benefits. Must have DOE certif. & infant/toddler experience working in a center. Please fax resume to 302-730-4747, or email to tcsgarden@yahoo.com; or call: The Children's Secret Garden (302)730-1717 Dover

Top Pay On Excellent Runs! Regional Runs, Steady Miles, Frequent Hometime, New Equipment. Automatic Detention Pay! CDL-A, 6 mo. Experience required. EEOE/AAP 866-322-4039 www.Drive4Marten.com

STUDIO 14 SALON Now hiring Stylists, **Apply in person** Milford Harrington Hwy Rte 14 next to Mikes liquors. or **Call 302-424-4422**

CLEANING-P/T Help Needed, week days, must be dependable and have own transportation, Call (302)995-2816 Wilmington

WGMD IS ACCEPTING APPLICATIONS FOR OUTSIDE SALES To fill out an application go to WGMD's business office, at **31549 Dutton Lane, Lewes. 302-945-2050 M-F 9AM to 4PM** WGMD Resort Broadcasting is an Equal Opportunity Employer.

Please See Below for Jobs Recently posted on CareerBuilder.com

Current Job Alerts

Job Title	Company	Location	Date Posted	
<u>Field Support Representative 2</u>		Seaford, DE	Nov-22	Apply
<u>Systems Administrator</u>	Technisource	Wilmington, DE	Nov-22	Apply
<u>Network Operations Analyst</u>	Technisource	Wilmington, DE	Nov-22	Apply
<u>Sales Representative - Wilmington, DE</u>	PDI	Wilmington, DE	Nov-22	Apply
<u>Sales Management Trainee</u>	Enterprise Rent-A-Car	Wilmington, DE	Nov-22	Apply
<u>Sales Management Trainee</u>	Enterprise Rent-A-Car	Wilmington, DE	Nov-22	Apply
<u>Junior Marketing & Advertising - Immediate Hire / Full-Time</u>	Direct HD Marketing	Dover, DE	Nov-22	Apply
<u>UPS Part Time / Full Time Driver Helpers and Warehouse Workers</u>	UPS	Dover, DE	Nov-22	Apply
<u>UPS Part Time / Full Time Driver Helpers and Warehouse Workers</u>	UPS	Harrington, DE	Nov-22	Apply
<u>Sales & Account Mgr - Evercare - Delaware</u>	UnitedHealth Group	Dover, DE	Nov-21	Apply
<u>Project Management Group Lead</u>	Barclays Bank Delaware	Newark, DE	Nov-21	Apply
<u>Cardiac Sonographer II</u>	Thomas Jefferson University and Hospitals	Wilmington, DE	Nov-21	Apply
<u>Cardiac Sonographer II</u>	Christiana Care Health System	Wilmington, DE	Nov-21	Apply
<u>French Speaking - Client Services Administrator</u>		Wilmington, DE	Nov-21	Apply

<u>Team Manager Consumer New Account Lending</u>	Chase	Newark, DE	Nov-21	Apply
<u>Process Specialist I (MPAT Operator) IRC#30253</u>	Hologic	Newark, DE	Nov-21	Apply
<u>Behavior Therapist - Therapeutic Support</u>	Advoserv	Wilmington, DE	Nov-21	Apply
<u>Auto Body: Technicians and Painters</u>	Hertrich Collision Center of Milford	Milford, DE	Nov-21	Apply
<u>Instrumentation Electrical Technician</u>	AllStates Technical Services	Delaware City, DE	Nov-21	Apply
<u>Outside Sales / Account Executive / Sales Representative</u>	Matco Tools	Dover, DE	Nov-21	Apply
<u>VP, Securities Lending Program Manager</u>	J.P. Morgan	Newark, DE	Nov-21	Apply
<u>VP, Securities Lending Program Manager</u>	J.P. Morgan	Newark, DE	Nov-21	Apply
<u>Assistant Store Director I-Dover</u>	SUPERVALU	Dover, DE	Nov-21	Apply
<u>VP, STAR Project Manager, Securities Lending</u>	J.P. Morgan	Newark, DE	Nov-21	Apply
<u>Business Process Lead</u>	Chase	Wilmington, DE	Nov-21	Apply

Please see below for opportunities recently posted on delmarvanow.com

[Warehouse Associate](#) - [View similar jobs](#)



Job type: Full-Time

Job Classification: Direct Hire A client of ours is currently looking for Warehouse Associates. They specialize in the Aerospace industry and...

PA - Aston Today

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Career Placement Specialist](#) - [View similar jobs](#)

Job type: Full-Time

Do you like helping people? Have you thought of a career as a Career Placement Specialist?SCFoster is hiring motivated, people focused, for our office...

DE - New Castle Today

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Clerical Associate](#) - [View similar jobs](#)



Job type: Full-Time | Pay: \$10.75/hour

Job Classification: Contract Aerotek is currently looking to hire 50 clerical associates for a client in Newark, DE. Candidates will be responsible...

DE - Wilmington Today

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)
[Sales Representative / Customer Service / Account Manager](#) - [View similar jobs](#)

Job type: Full-Time/Part-Time

CardPayment Solutions offers unlimited income opportunities to those with desire and ambition. We are one of the largest, most respected national...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Entry Level Financial Advisor](#) - [View similar jobs](#)

Job type: Full-Time

ABOUT A CAREER IN FINANCIAL PLANNING To enjoy a successful career in the financial services industry, you should be a self-starter with excellent...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Financial Advisor](#) - [View similar jobs](#)

Job type: Full-Time

ABOUT A CAREER IN FINANCIAL PLANNING To enjoy a successful career in the financial services industry, you should be a self-starter with excellent...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Animal Technician](#) - [View similar jobs](#)

Job type: Full-Time | Pay: \$12.00/hour

Job Classification: Direct Hire This position participates in a team of technicians responsible for animal husbandry activities. Must have minimum of...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Insurance Sales Job Coaching Specialist](#) - [View similar jobs](#)

Job type: Full-Time | Pay: \$42,533 - \$63,799/year

At AAA Mid-Atlantic, we create peace of mind and deliver value for our Members. We advocate safety for drivers and pedestrians, including our children...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Network Operations Analyst](#) - [View similar jobs](#)

Job type: Full-Time

Seeking experienced Network Analyst for a long term role located in Wilmington, DE. Ideal candidate will have previous NOC experience and experience...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Sales Representative - Wilmington, DE](#) - [View similar jobs](#)

Job type: Full-Time

Job ID: 2256Position Description: A full-time Pharmaceutical Sales Representative is needed to exemplify the values of our client which include...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Sales Management Trainee](#) - [View similar jobs](#)

Job type: Full-Time

Looking to use your skills with an industry leader? In the Enterprise Management Training Program, you can use those talents on a daily basis as you...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)



[CardPayment Solutions](#)

DE -
Wilmington Today

[Diamond State Financial Group](#)

DE - Newark Today

[Diamond State Financial Group](#)

DE - Newark Today



[Aerotek](#)

DE - Newark Today

[AAA Mid-Atlantic](#)

DE -
Wilmington Today



[Technisource](#)

DE -
Wilmington Today

[PDI](#)

DE -
Wilmington Today



[Enterprise Rent-A-Car](#)

DE -
Wilmington Today

[Sales Management Trainee](#) - [View similar jobs](#)

Job type: Full-Time

Looking to use your skills with an industry leader? In the Enterprise Management Training Program, you can use those talents on a daily basis as you...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)
[Junior Marketing & Advertising - Immediate Hire / Full-Time](#) - [View similar jobs](#)

Job type: Full-Time

Marketing and Advertising firm has entry-level management training and marketing positions available for immediate hire, full training provided!

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Bi-Lingual Customer Service Representative](#) - [View similar jobs](#)

Job type: Full-Time | Pay: \$25k - \$30k/year

We have a Client located in the Wilmington DE and Newark DE who has an opening for a Bi-lingual (eng/Spanish) customer service rep. Who can eventually...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[UPS Part Time / Full Time Driver Helpers and Warehouse Workers](#) - [View similar jobs](#)

Job type: Full-Time | Pay: \$8.50 - \$9.50/hour

UPS Part Time and Full Time Driver Helpers and Warehouse WorkersPackage Handlers Summary: UPS is hi...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[UPS Part Time / Full Time Driver Helpers and Warehouse Workers](#) - [View similar jobs](#)

Job type: Full-Time | Pay: \$8.50 - \$9.50/hour

UPS Part Time and Full Time Driver Helpers and Warehouse WorkersPackage Handlers Summary: UPS is hi...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[UPS Part Time / Full Time Driver Helpers and Warehouse Workers](#) - [View similar jobs](#)

Job type: Full-Time | Pay: \$8.50 - \$9.50/hour

UPS Part Time and Full Time Driver Helpers and Warehouse WorkersPackage Handlers Summary: UPS is hi...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[UPS Part Time / Full Time Driver Helpers and Warehouse Workers](#) - [View similar jobs](#)

Job type: Full-Time | Pay: \$8.50 - \$9.50/hour

UPS Part Time and Full Time Driver Helpers and Warehouse WorkersPackage Handlers Summary: UPS is hi...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[UPS Part Time / Full Time Driver Helpers and Warehouse Workers](#) - [View similar jobs](#)

Job type: Full-Time | Pay: \$8.50 - \$9.50/hour



[Enterprise Rent-A-Car](#)

DE - Wilmington Today

Direct HD Marketing

DE - Dover Today

[Infinity Staffing Solutions](#)

DE - Wilmington Today



[UPS](#)

PA - Glen Mills Today



[UPS](#)

PA - Chadds Ford Today



[UPS](#)

NJ - Pennsville Today



[UPS](#)

NJ - Penns Grove Today



[UPS](#)

DE - Dover Today

UPS Part Time and Full Time Driver Helpers and Warehouse WorkersPackage Handlers Summary: UPS is hi...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Sales & Account Mgr - Evercare - Delaware](#) - [View similar jobs](#)

Job type: Full-Time

UnitedHealth Group is an innovative leader in the health and well-being industry, serving more than 55 million Americans. Through our family of...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Project Management Group Lead](#) - [View similar jobs](#)

Job type: Full-Time

About Barclays Headquartered in Wilmington, Del., Barclaycard US creates customized, co-branded credit card programs for some of the country's most...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Cardiac Sonographer II](#) - [View similar jobs](#)

Job type: Full-Time

Christiana Care Health System is one of the largest, privately owned, not-for-profit teaching affiliated health systems in the United States. Based in...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Cardiac Sonographer II](#) - [View similar jobs](#)

Job type: Full-Time

Christiana Care Health System is one of the largest, privately owned, not-for-profit teaching affiliated health systems in the United States. Based in...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Senior Geotechnical and/or Civil Engineer](#) - [View similar jobs](#)

Job type: Full-Time

The MWH organization is driving the wet infrastructure sector globally, and we are leading the world in results-oriented management, technical...

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)

[Health Care Business Development Consultant](#) - [View similar jobs](#)

Job type: Full-Time

Business Development ConsultantAn exciting opportunity now exists to join Ideal Protein!

[View full job description](#) [Save to MyCareerBuilder](#) [Email to a friend](#)



**UnitedHealth
Group**

DE - Dover Yesterday

[Barclays Bank Delaware](#)

DE - Newark Yesterday

**[Thomas Jefferson University
and Hospitals](#)**

DE -
Wilmington Yesterday

**Christiana Care Health
System**

DE -
Wilmington Yesterday

MWH

US-
Nationwide Yesterday

GA -
Norcross Yesterday